

**MINUTES of MEETING of PLANNING, PROTECTIVE SERVICES AND LICENSING COMMITTEE  
held BY MICROSOFT TEAMS on WEDNESDAY, 2 NOVEMBER 2022**

**Present:** Councillor Kieron Green (Chair)

Councillor John Armour  
Councillor Jan Brown  
Councillor Graham Hardie  
Councillor Fiona Howard

Councillor Andrew Kain  
Councillor Liz McCabe  
Councillor Peter Wallace

**Attending:** Stuart McLean, Committee Manager  
Sheila MacFadyen, Senior Solicitor  
Susan Hipkins, Applicant

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Audrey Forrest, Amanda Hampsey and Mark Irvine.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. CIVIC GOVERNMENT (SCOTLAND) ACT 1982: APPLICATION FOR GRANT OF A TAXI CAR LICENCE (S HIPKINS, HELENSBURGH)**

The Chair welcomed everyone to the meeting. In line with recent legislation for Civic Government Hearings, the parties (and any representatives) were given the options for participating in the meeting today. The options available were by video call, by audio call or by written submission. For this hearing the Applicant opted to proceed by way of audio call and joined the meeting by telephone.

The Chair outlined the procedure that would be followed and invited the Applicant to speak in support of her application.

**APPLICANT**

Ms Hipkins explained that her late father passed away in June after a short illness. She said that she had held a joint licence with her father and had been advised that following his death she would have to make a fresh application to the licensing authority for grant of a Taxi Car Licence.

**MEMBERS QUESTIONS**

It was confirmed by the Members of the Committee that they had no questions and Ms Hipkins advised she had nothing further to add. She confirmed that she had received a fair hearing.

**DEBATE**

Councillor Green said that he thought this was a straightforward application and that he had no objections to the licence being granted. He pointed out that it would replace an

existing plate and that the Committee were aware from other hearings that numbers of licences in the area were down since the Covid 19 pandemic.

Councillors Hardie, Brown and McCabe also confirmed that they had no objections and no one was otherwise minded.

## **DECISION**

The Committee unanimously agreed to grant a Taxi Car Licence to Ms Hipkins and noted that she would receive written confirmation of this within 7 days.

(Reference: Report by Head of Legal and Regulatory Support, submitted)